



**South Carolina  
State Career Development Conference Exhibitor Registration**

**Company Name:** \_\_\_\_\_

**Vendor Representative Information:**

First Name: \_\_\_\_\_ MI. \_\_\_\_\_ Last Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

(Area Code) Home Phone: \_\_\_\_\_ (Area Code) Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Do you need information on housing?  Yes  No

**Dates: February 26 & 27, 2010**

**Set-up: February 26, 2010 – 2pm – 4pm**

**Exhibit Times: February 26, 2010 – 4pm – 10pm  
February 27, 2010 – 8am – 10pm**

\$100 Exhibit Fee includes: one table, two chairs, ticket to Awards banquet and ¼ page Ad in program. You must send camera ready art work by February 1, 2010 to be included in program. Email [scdeca.hill@yahoo.com](mailto:scdeca.hill@yahoo.com)

Front Cover, Back Cover and/or Inside Back Cover Ad placement is available for additional cost on a first come first serve basis. Please contact Ginger Hill, SC DECA for details phone 803-984-2579 or after 1:00pm on weekdays 803-684-1910

Fee does **NOT** include any special items or electricity (if needed).

**Fee enclosed: \$** \_\_\_\_\_

**Return form to:**  
South Carolina DECA  
427 Trails End St  
Rock Hill, SC 29732  
Fax: 803-684-1913



## General Information & Regulations

**PURPOSE:** This conference is conducted for educational and informational purposes; to disseminate knowledge and ideas; to encourage communications to promote product and career information. Under IRS Rulings, sales activities are not permitted for a 501(c)(3) organization (DECA). Exhibitors are encouraged to explain, show, or demonstrate products or services.

**ELIGIBLE EXHIBITS:** SC DECA reserves the right to determine the eligibility of any Exhibitor. No Exhibitor shall sublet or share space. Exhibitors must show only goods manufactured or dealt in their regular course of business. All promotional activities must be confined to the limits of the booth.

**BOOTH EQUIPMENT:** SC DECA will provide a 6-ft draped table with 2 chairs. The fee does not include labor, shipping charges, special lighting or electrical connections.

**PAYMENT FOR SPACE:** Your booth rental must accompany the application and full payment.

**INSTALLATION & REMOVAL OF EXHIBITS:**

Exhibitor may begin installation on Friday, February 20, 2009 and have displays ready by 4:00 p.m. Exhibits should be removed by Saturday, February 27, 2009 by 10:00 p.m.

**SECURITY:** The Exhibitor is solely responsible for his own exhibit material and should insure his exhibit against loss or damage. All property is understood to remain in the Exhibitors control in transit to and from the confines of the exhibit area. SC DECA assumes no liability of any kind.

**FIRE, SAFETY & HEALTH:** The Exhibitor agrees to accept full responsibility of compliance with local, city and state Fire, Safety & Health Ordinances regarding the installation and operation of equipment. All exhibit materials and equipment must be reasonably located within the booth and protected by safety guards and devices where necessary to prevent personal accident to spectators. Only fireproof materials should be used in displays and the necessary fire precautions will be a responsibility of the Exhibitor.

**BADGES:** Exhibitor personnel will be provided with badges. You must advise us of personnel so that badges can be prepared in advance.

**EXHIBITOR REGISTRATION:** All exhibitors must register and pick up their conference packets at the Exhibitor's registration desk. Registration fee is included in the exhibit fee for two representatives per booth space.

**RESTRICTIONS:** SC DECA reserves the right to restrict exhibits which for any reason become objectionable, and may also evict any exhibit which in the opinion of SC DECA detracts from the general character of the Exhibit. SC DECA will not be liable for any refunds or other expenses in this instance.

**AUDIO-VISUAL:** The use of devices for mechanical reproduction of sound is prohibited. Sound of any kind must not be projected outside the booth. Motion pictures, slide demonstrations, fashion shows, etc. are subject to prior approval by SC DECA.

**LIABILITY:** Neither SC DECA, nor any of their agents or representatives, will be responsible for any injury, loss, or damage that may occur to exhibit or personnel. Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and save SC DECA, the hotel, and its employees and agents harmless against all claims, losses and damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by Exhibitor's installation, removal, maintenance, or occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole negligence or the hotel and its employees and agents. In addition, Exhibitor acknowledges that SC DECA and the hotel not maintain insurance covering Exhibitor's property and that it is the sole responsibility of Exhibitor to obtain business interruption and property damage insurance covering such losses by Exhibitor. The Exhibitor, on signing the contract, expressly releases the aforementioned from any and all claims.

**CANCELLATIONS:** Any cancellation of exhibit space must be received in writing by SC DECA no later than February 11, 2010 to receive a refund, minus a \$50 processing fee. There will be no refunds after February 14, 2010.

**CLARIFICATION OF RULES:** SC DECA has sole authority to interpret and enforce all rules and regulations contained herein, to make any amendments thereto and to make such further rules and regulations as shall be necessary to the orderly conduct of the exhibit.

**FOR MORE INFORMATION:** Contact Ginger Hill, SC DECA, 803-984-2579, 427 Trails End St, Rock Hill, SC 29732

**HOTEL ACCOMMODATIONS:** A block of rooms has been reserved at Embassy Suites, Charleston Convention Center. Please contact the Hotel 843-747-

1882 for reservations and mention you are with SC  
DECA Conference. Rate is \$132 per night plus taxes.



## **South Carolina State Career Development Conference Agenda**

Ginger Hill  
South Carolina DECA  
427 Trails End St  
Rock Hill, SC 29732  
Phone: (803)984-2579  
Fax: (803)684-1913

### **Exhibit Set-up:**

Friday, February 26, 2010.....1:00 – 4:00pm

### **Exhibit Hours:**

Friday, February 26, 2010.....4:00 – 10:00pm

Saturday, February 27, 2010.....8:00am – 10:00pm

### **Dismantling:**

Saturday, February 27, 2010.....anytime after 5:00pm

### **Hotel Information:**

Embassy Suites Hotel & Convention Center  
5055 International Blvd.  
North Charleston, SC 29418  
Phone: (843)747-1882  
Fax: (843)725-1300

Room rates: \$132.00 Tax: 12.5%

Cutoff date for special rate is January 26, 2010

Ask for Reservations and please mention you are with South Carolina DECA's State Career  
Development Conference when reserving rooms.